



THE GENERAL BY-LAWS OF THE INTERNATIONAL FIELD ARCHERY ASSOCIATION (IFAA)





**General By-Laws of the
INTERNATIONAL FIELD ARCHERY ASSOCIATION**



INTERNATIONAL FIELD ARCHERY ASSOCIATION

based in Lugano / Ticino

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General By-Laws

PREAMBLE

This preamble shall never be amended or destroyed in the history of this Association. Within the framework of this Association shall be preserved forever the theory and belief that all humans are born equal irrespective of race, creed, colour or nationality and that it is the full intent of our God for all mankind to reside together in peace and unison with complete freedom and dignity for man. It is the intent of this body to preserve and advance these principles by joining together the nations and continents of the world through the preservation by usage of mankind's most ancient weapon, the bow and arrows, in games designed to challenge individual skills while creating a better understanding. Further, this body recognises the sovereignty of each nation to administer such programmes as it deems necessary and desirable for the benefit of archery within the nation and the world.

ARTICLE I – SCOPE OF THE GENERAL BY-LAWS

The General By-Laws serve to detail and to regulate the Articles of the Statutes of the Association.

This includes

- a. Details of the Purpose of the Association
- b. Particulars related to Membership Matters
- c. the areas of responsibility of the Executive Board
- d. the holding of meetings of all organs and bodies

For regional sub organization structures of the Association, the provisions of these General By-Laws also apply.

The individual regulations remain binding only to the extent that they are not contrary to the provisions of the Associations Statutes.

ARTICLE II - PURPOSE

This article shall detail the definition of the Purpose of the Association as required in Article 3 of the Statutes.

The core purpose of the Association shall be to

- a. provide a basic plan by which one national field archery association from each nation of the world may become a member of the Association.
- b. Promote and develop field archery and any other archery sports and events the Association may adopt through transfer of knowledge and experience, throughout the world.
- c. develop and promote competition between international and national associations.
- d. formulate rules governing international competition.
- e. arrange for the organisation of World Championships and other international events such as Continental or Cross Border championship tournaments as the Association may decide from time to time.
- f. formulate programmes that will give recognition to archers for proficiency with the bow and arrow in all IFAA sanctioned competitions.
- g. adopt a set of standards which will define the status of Athletes with regard to their level of professionalism related to the active performance of the sport. For competitions sanctioned by



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the association, a clear set of rules shall be established detailing the requirements to qualify as a Professional Archer.

- h. Formulate projects for development, instruction, coaching and spreading of expertise.
- i. Support the concept of diversity and inclusiveness to bring individuals together through archery for all.

ARTICLE III– POWERS OF THE IFAA

In furtherance of the purpose, the Association may:

- a. Properly administer the assets, fees and other financial contribution of the members according to the Associations Statutes and By-Laws.
- b. Purchase, take on lease or in exchange, hire and otherwise acquire property, real and personal, and any rights and privileges which may be requisite to the purposes of, or capable
- c. of being conveniently used in connection with any of the purposes of the Association.
- d. Enter into any arrangements with any national government or authority or organisation that are incidental or conducive to the attainment of the purpose of the Association. Obtain from such government or authority any rights, privileges and concessions which the Association may think it desirable to obtain and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions
- e. Invest and manage the assets of the Association with diligence, in such manner as shall be determined by the biannually approved budget, while guaranteeing sufficient liquidity for conducting the functions of the Association
- f. In furtherance of the purposes of the Association sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Association.
- g. Take any gift of property whether subject to any special trust or not for any of the purposes of the Association.
- h. Take such action by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association by donations, annual subscriptions, sanction fees or other sources of funds
- i. Print and publish any newsletters, periodicals, books, leaflets or video, audio tapes and/or other written or electronic media the Association may think desirable for the promotion of its purpose.
- j. Do any other such things as are incidental or conducive to the attainment of the purpose of the Association and in the exercise of the powers of the Association.

ARTICLE IV - MEMBERSHIP

The Association recognises the following classes of membership as per the Statutes Article V:

- a. Full members
A Full member may propose a change to the IFAA Book of Rules and exercise a vote in the affairs of the Association.
- b. Temporary members
Temporary members are members whose candidacy has been approved by the Executive Board and await further approval as a member by the Executive Board. Temporary membership shall be granted for a maximum of 12 months after the approval of the membership application, where after the applicant must be compliant with the requirements of full membership to become a full member. Failure to comply with the requirements of full membership after 12 months will result in loss of membership. Temporary members may require an extension of time for good reasons. The Executive board shall review such inquiry and decide on it. Temporary members may appeal for a review by the World Council in cases the requested extension of time has not been granted



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and they missed the 12-month target to reach compliance with the requirements of full membership.

The above-mentioned members shall be national field archery associations or their counterparts. Only one member, irrespective of the above-mentioned class, shall be recognised by the IFAA for each Country officially recognised by the IFAA World Council.

c. Corporate members

Corporate members shall be any firm, business or company that supports the purposes of the Association.

The Corporate member shall not propose changes to the IFAA Constitution or the Book of Rules and may not vote in the affairs of the Association.

Corporate members may introduce Professional Athletes to the PRO Register as Staff Archers. They may register individual and / or teams to Competitions open for Professionals. Details are provided within the Financial By-Laws regarding the registration fee and the membership fee as well as within the Sports-related By-Laws with regards to Formats of Competitions in the Professional Division.

d. Honorary members

The World Council may from time to time grant honorary membership to individuals, organisations or companies who have served the Association beyond the call of duty. Such members have no say in the affairs of the Association; neither shall they attend the General Assembly if not invited. Members of the Executive Board, while in Office, may not be granted such membership.

ARTICLE V - AFFILIATION

Any national field archery association wishing to join the Association as a member shall submit a written application for membership addressed to the secretary and pay the application fee.

a. Full Membership

- i. Details are defined in the Administrative By-Laws

b. Corporate Membership:

- i. Details are defined in the Administrative By-Laws

c. Membership requirements

a. Temporary Member

To be considered for full membership the temporary Member shall provide the following information at the General Assembly:

- i. Provide a Representative to serve on the World Council.
- ii. Comply with the duties and meet the requirements for full membership

b. Full Member

d. Membership fees

Membership fees are paid annually. Details are specified in the Financial By-Laws.

e. Withdrawal from membership

f. A member who wishes to withdraw from membership must notify the Secretary in writing. Details are defined in the administrative by-laws.

g. Refunds of Membership fees, if any, are detailed in the financial by-laws.



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ARTICLE VI - LOSS OF MEMBERSHIP OR SUSPENSION.

- a. Membership may be lost if the member:
 - i. Does not pay membership fees and other dues within the deadlines prescribed in the Financial By-laws or as agreed in writing with the IFAA Secretary.
 - ii. Does not abide by or enforce standards to assure amateur status of the individual archer for competitions conducted and/or sanctioned by the Association.
- b. And in the case of full members:
 - i. Does not abide by or enforce the rules, regulations and policies of the Association when conducting tournaments either under the auspices of the Association or sanctioned by the Association.
 - ii. Does not provide a system of classification recognised by the Association.
 - iii. Does not provide a Representative to serve on the World Council.
- c. Full membership shall be suspended, if that full member no longer complies with anyone of the membership requirements under Article V Clause C.
- d. The suspension of full membership will follow the procedure as outlined under the Administrative By-Laws.

ARTICLE VII – PROCEDURE OF SUSPENSION, EXPULSION AND REINSTATEMENT

Details on the procedure of Suspension, Expulsion and reinstatement are provided in the Administrative By-Laws.

ARTICLE VIII – STANDING COMMITTEES

- a. Auditing Committee
Convened by the World Council under Article XV of the General By-Laws
- b. Technical Committee
Convened as defined in the Sports- Governing By-Laws
- c. Training and Coaching Committee
Convened as defined in the By-Laws for Development -Programme
- d. Special Committees
 - i. Appeals Board
Convened under Article VII D of the General By-Laws
 - ii. Legislative Workgroups
Convened under Article XIX of the General By-Laws

ARTICLE IX - VOTING RIGHTS AND PROCEDURES

- a. Full members of the Association and the elected Officers of the Executive Board have the right to vote on a resolution or motion or exercise an abstention and not cast a vote “For” or “Against” a resolution or motion.
- b. Full members and elected Officers may submit to the World Council on the proper forms, matters on which the World Council is to vote. The member making the proposal must send it to be received by the Secretary at least 120 days before the General Assembly.
- c. The Executive Board will have 30 days to study the proposal and prepare their comment.
- d. The Secretary will send copies of all proposals and related comments by the Executive Board to all the members at least 90 days before the General Assembly.



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- e. Members may review their proposals and return the amended proposals on the proper forms to be received by the Secretary at least 60 days before the General Assembly. The World Council shall vote on the original proposal if no amendment is received within the time limit.
- f. All properly submitted proposals and the agenda of the General Assembly shall be posted by the Secretary to the full, associate and temporary members and associate members 50 days prior to the General Assembly.
- g. All decisions of the World Council shall be binding for all members and the bodies of the Association.
- h. A vote which is not cast shall be considered as a vote neither "For" nor "Against" the motion or proposal under consideration.
- i. The Executive Board may make changes to the Statutes, the By-Laws and Policies that are considered "House Keeping. These are limited to: Grammar, confusion, obvious mistakes and no-sense items.
- j. These changes will be ratified by mail or electronic correspondence. The results of these votes will be given to all members within 30 days after the date of the vote.
- k. Vote by proxy may be arranged by a full member who will be absent from the General Assembly. The Delegate of that particular full member may authorise another full member's delegate or an IFAA Executive Board member to vote on its behalf under the following provisions:
 - I. The person who is authorised to vote on behalf of the absent member shall hand to the Secretary, before the start of the meeting, the written accreditation by the authorising member, signed by its Chief Executive Officer.
 - II. The above representative may not change the vote unless explicitly authorised in the letter of accreditation by the member.
 - III. The name of the person who will cast the vote shall be mentioned in the letter of accreditation and such authorisation may not be transferred to another party.
 - IV. A vote which is not cast shall be considered as a vote neither "For" nor "Against" the motion under consideration.
 - V. In the event that a motion is amended in the meeting and the member has not given explicit authorisation to its proxy holder to vote on an amended motion, the vote shall be recorded as a vote neither "For" nor "Against" the amended motion.
 - VI. Votes that are cast by proxy are binding and may not be disputed or revoked by the authorising member.

ARTICLE X – WORLD COUNCIL

- A. General.
 - 1. The World Council of the Association shall be the supreme policy and decision-making body of the Association and shall exercise all powers of the Association or shall delegate any or all such powers to the Executive Board as necessary or desirable.
 - 2. The World Council shall consist of the Elected Officers of the Association and one accredited representative of each member. The World Council in session shall be referred to as the General Assembly
 - 3. The General Assembly shall conduct the affairs of the Association on even numbered years at the World Field Archery Championships, when they will be in session over the two days immediately preceding the opening ceremony of the Championships.
 - 4. Each Member shall be accorded one vote. The vote of the member shall be cast by their accredited representative who shall be selected in any manner prescribed by that Member and may hold tenure on the World Council to the complete discretion of the Member. Should the Representative be unable to attend the meeting, the Member may be represented by an appointed delegate, who may only attend on presentation of Letter of Accreditation to the Secretary before the start of the meeting.



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5. Each Elected Officer of the Executive Board shall be accorded one vote. Nominated Officers will serve the World Council without a vote.
6. The Representative of a Temporary member or an Associate member will serve on the World Council without the right to speak and without a vote.
7. Corporate members shall have no representation on the World Council.
8. The rules contained in the latest edition of Robert's Rules of Order shall govern the meetings of the Association in all cases to which they are applicable and in which they are not inconsistent with the legal provisions of the Government of Switzerland, the Statutes of the Association, the By-Laws or Policies of the Association and any other special rules of orders the World Council may adopt.
9. An extra-ordinary General Assembly shall be called if one fifth (1/5) of the full members shall request such a meeting. The request shall be set up in writing and directed to the Secretary.

B. Duties of the World Council.

In line with the provision of the Statutes the World Council is responsible for the following topics:

1. Vote on all proposed changes to the IFAA Book of Rules, which includes the Statutes and the By-Laws.
2. Execute the financial control on all assets, property and financial proceedings of the Executive Board and or other Committees or persons entrusted in the financial affairs of the Association and to elect two representatives from the full members in good standing to be the Auditing Committee.
3. On acceptance of the audit by the Auditing Committee exonerate the members of the Executive Board if verification of the Association's accounts and books met with accepted accounting standards with all income, expenditure and management of assets being in accordance with Association policy and by-laws.
4. The Full members of the World Council shall approve by voting an operating budget as developed by the Treasurer and the President as presented at the General Assembly. A tied vote shall be considered as a No-vote, in which case the budget is subjected to revision until it is acceptable to the World Council.
5. The Full members of the World Council shall elect Officers in accordance with provisions of this Constitution and terminate office of any elected Officer on just cause shown.
6. Establish annually fees, dues and other sources of revenue required to defray operating expenses.
7. Establish all programmes, policies and procedures to be followed by the Association.
8. Formulate, establish and adopt all the purposes of the Association under Article II and Article III of the Constitution.
9. Fill any vacancy in any elective office for the Association for the non-expired term of the office
10. Ratify decisions and interpretations by the Executive Board, the Appeals Board, the Technical Committee or any other special committee that from time to time may be appointed.

ARTICLE XI - EXECUTIVE BOARD

A. The Executive Board

The Executive Board shall comprise of the elective positions of:

- The President
- The Vice-President Sport
- The Vice-President Development
- The Secretary
- The Treasurer

The Executive Board may be served by other appointed positions as may be created from time to time, to assist the elected Officers in the administration of the Association.



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B. Powers and duties of the Executive Board

1. Members of the Executive Board shall perform in their duty with diligence and to the best interest of the Association and do so solely for the benefit of the functioning of the Association and never for any personal benefit, advancement or gain, and solely in terms of the mandate from the Executive Board.
2. Shall hold all authority while the World Council is not sitting and shall conduct, administer and manage the Association in keeping with the approved budget and the decisions of the World Council, the Statutes, the By-laws and the Policies of the Association and in that order.
3. Shall have the authority to incur debts on behalf of the Association and to expend funds thereto, in accordance with the budget as approved by the World Council. Details are specified in the Financial By-Laws.
4. Individual members of the Executive Board are entitled to Expenditures as defined in the Financial By-Laws. The Financial By-Laws also stipulate the required authorisation of Expenditures.
5. Shall have the authority to interpret the meaning of these articles in the Statutes, and the By-Laws and rule on any matter relating to the Association on which these articles are silent. Interpretations made shall be documented as "Rulings" and published on the IFAA Website. Published "rulings" remain valid only until the next General Assembly.
6. The Executive Board may make changes to the Statutes and the By-Laws that are considered to be 'House Keeping'. These are limited to: Grammar, Confusion, obvious mistakes and nonsense items. These proposed changes will be distributed to the members of the World Council. 30 days after distribution a meeting shall be conducted to discuss and vote on the matter. President shall propose the format of the meeting. The results of these votes will be given to all members within 30 days after the date of the vote. When in favour of a proposed change the World Council shall also decide on the point in time of coming into force.
7. Appoint standing committees to carry out functions of the Association. Power of such Committees shall be defined in the respective By Laws.
8. Shall prepare written reports of its activities every twelve months and submit copies thereof to each member of the Association.
9. Shall fill vacancies in the Executive Board in terms of Clause G of this Article

C. Powers and Duties of the individual Executive Officers.

1. President

- a. Shall preside at all meetings of the World Council, the Executive Board or any other duly constituted body.
- b. Initiate and develop activities of the World Council or any other duly constituted body.
- c. Shall conduct the affairs of the Association in accordance with the programmes, policies and budgets established by the World Council.
- d. Shall represent the Association in the execution of the "Powers of the IFAA" (Refer to Article III of the General By-Laws) and shall be the first signatory of all legal documents.
- e. Has the authority to overrule a proposal by the members of the Executive Board in matters concerning the manner in which the affairs of the Association are conducted. Such authority to overrule shall not apply to the majority decision by the members of the Executive Board where it concerns a proposal by the President.
- f. At his/her discretion shall appoint special committees to carry out functions of the Association.
- g. At his/her discretion shall call in periodical meetings for the purpose of the execution of all powers and duties given.

2. Vice-President Sport

- a. Shall perform the duties of the President if the President is unable to act.



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- b. Shall be responsible for the implementation and conduct of all sport-related tournaments and events sanctioned by the Association.
1. Vice-President Development
 - a. Shall perform the duties of the Secretary if the Secretary is unable to act.
 - b. Shall be responsible for the development, the implementation and conduct of all development programs of the Association.
3. Secretary
 - a. Shall maintain all the official records of the Association.
 - b. Assure the proper publication of all official publications, reports and notices as well as promotional material.
 - c. Shall assist the President in the execution of the "Powers of the IFAA" and shall be the second signatory of all legal documents.
 - d. Shall administer the Association in the execution of the "Powers of the IFAA".
 - e. In the event this office is temporary combined with the office of the Treasurer, shall be responsible for such fiscal duties as outlined for the Treasurer and shall render such reports as required by the constitution and/or requested by the World Council or President.
4. Treasurer
 - a. Shall, along with the President, develop a two-year budget for the Association, to be submitted at the General Assembly for approval.
 - b. Shall supervise the fiscal and financial matters of the Association in accordance with the budget.
 - c. Shall render such reports as required by the constitution and/or requested by the World Council or President.
 - d. Shall render certified copies of the Association's cash books and bank statements to the members of the Auditing Committee. Such cash books shall be compiled for 31 May and 31 December of each year and shall reach the members of the Auditing Committee not later than 21 days after those dates.
 - e. Shall open such local currency bank account(s) as may be authorised by the Executive Board for the efficient daily operations of the Association and shall operate the bank account(s) solely for the benefit of the functioning of the IFAA and never for any personal benefit, advancement or gain, and solely in terms of the mandate from the Executive Board.
- D. Election
 1. The term of office for the President and the Treasurer shall run concurrent as shall the term of office for the Vice-President and the Secretary. The two elections shall be split; the election of the Vice-President and Secretary shall be held every leap year, the election of the President and the Treasurer every even year except every leap year.
 2. Candidates shall be nominated 120 days prior to General Assemblies with the Secretary. Each Full member may file the name of a candidate for each office up for election. All candidates will have been contacted beforehand and shall have agreed to accept the office if elected.
 3. 90 days prior to the General Assembly, the Secretary will post to the members the names of all nominees, together with a brief history of each nominee's qualification as well as proof of valid registration with a national association with Full member status. Any nominee shall be privileged to withdraw his/her name from the list of candidates at any time.
 4. The election shall be conducted during the General Assembly.
 5. Only individuals in good standing with National Associations being full members of the IFAA are entitled to vote. The nomination procedure shall be as defined in the Administrative By-laws.



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6. The voting can be either direct and open by raising hands as requested by the Chair or, if so desired by the candidates, in writing with a ballot box.
7. In the case of only one candidate, the vote shall be "Yes" or "No". The candidate is elected if the number of "Yes" votes exceeds the number of "No" votes. Otherwise, the office is deemed vacant, as is defined in Clause F of this Article.
8. In the case of two candidates for an office, members shall cast a single vote and the candidate with the larger number of valid votes is elected.
9. In the case of three or more candidates for an office, members shall cast two votes clearly expressing their votes, one for first preference and one for second preference vote. Votes for more than two candidates or votes where the preference is not apparent will not be valid. Votes for only one candidate or two votes for the same candidate will be considered as one first preference vote and no second preference vote. The candidate with the majority of first preference votes is elected. Should no candidate achieve this majority, the number of second preference votes is combined with the number of first preference votes. The candidate with the majority of votes is elected.
10. In case of a tie at the end of the voting procedure a casting vote shall be exercised by the Vice President in years when the President is elected and by the President in all other years.
11. Write-in candidates shall not be considered.
12. A nominee shall be a person in good standing with membership of a Full member Association.

E. Term of office.

1. The term of office for all office bearers shall be four years concurrent with the fiscal year.
2. The officers may hold office for more than two consecutive terms.

F. Deemed vacancy

An office shall be deemed vacant:

1. Upon the death or resignation of the office holder
2. If the office holder becomes incapable of performing the duties of the office or, has been convicted of a felony in a court having jurisdiction.
3. If an office holder absents himself/herself from the duties of the office for a period in excess of three (3) months. Absenting oneself means and includes the non-performance of duties of the office and the failure to maintain regular contact and response with the President, the other Officers and the World Council, where applicable and/or required.
4. If the Office holder ceases to be a member of an IFAA member association.
 - a. If a member nation, of which the Office holder is a member, becomes non-affiliated with the IFAA, for whatever reason, the office holder may serve out the remaining portion of his/her term.
 - b. The Office holder may petition the IFAA World Council for further clarification beyond that point.
5. All action taken by the President under the provisions of this policy will be reported to the IFAA World Council on a timely basis.

G. Filling a vacancy.

A vacancy in any elected Office for the IFAA for any reason whatsoever will be filled in the following manner:

1. If a vacancy occurs, the President shall appoint within four weeks a new Officer of his/her choice.
2. If a vacancy occurs less than six months before the normal election cycle, the appointment will be valid for the remainder of the term of office. In all other situations the normal procedures as set out in Article XI D of the Constitution shall apply, using the same time constraints as set out in the article.
3. In the case that the office of the President becomes vacant, The Vice-President will take over the position as President and a new Vice-President will be appointed or elected, whichever applicable, in accordance with sections 1. and 2. of this article.



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4. In the case that the office of the Secretary and/or Treasurer becomes vacant, the time limit in section A2. above becomes one year.
5. If an election is required in terms of sections 2. and 3. of this article, the Officer appointed by the President will be one of the official nominees for the office, if so, accepted by that nominee.

ARTICLE XII - ORGANISATIONAL SUBSTRUCTURE OF THE ASSOCIATION

A. Regions of the IFAA

1. In line with the UN Statistical Services Standard M49, The World Continental Regions of the IFAA shall be Africa, Asia, Europe, Oceania, and the American Region divided into North America and Latin America.
2. The Caribbean shall be considered as being part of Latin America.
3. Member Associations shall be allocated according to M49.

B. Regional Councils

1. IFAA Full Members in the individual Regions may at their discretion form a Regional Council to decide on matters that affect the region, provided that such decision does not contravene the rules and regulations in the Statutes, the By-Laws and Policies of the IFAA.
2. Regional Councils shall at their own discretion elect a Chairman and/or a Secretary.
 - i The function of the Chairman shall be:
 - 1 To assist the Vice-President in his duties for the implementation and conduct of all tournaments and events sponsored by the Association.
 - 2 To perform the duties of the Vice-President if he is unable to act.
 - 3 To perform in his duty in terms of the mandate from the Regional Council.
 - ii The function of the Secretary shall be:
 - 1 To maintain all the official records and be responsible for such fiscal duties in terms of the mandate from the Regional Council.
3. The Regional Councils shall have the authority and duty
 - i To promote the IFAA in the region and develop field archery and other archery activities in the region.
 - ii To host regional championships for the three main formats Field, 3D and Indoor as a minimum every other year.
 - iii To keep records of tournament scores and record scores of tournaments under the sanction of the Regional Council

C. The following Regional Councils are recognised:

4. The International Field Archery Council of Europe, referred to as IFAA-Europe, recognised on 01 January 2015
5. The International Field Archery Council of Latin America, previously referred to as IFAA-South America, recognised on 16th of April 2020
6. The International Field Archery Council of Africa, referred to as IFAA -Africa. Recognised on 01 January 2021
7. Other Regional Councils to be added when so requested by that Region.



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- D. A Regional Council shall consist of one accredited representative of each member in that region, who shall be accorded one vote.
- E. The Representative of a Temporary member or an Associate member will serve on the Regional Council without a vote.
- F. Duties and authorities of the Regional Councils

ARTICLE XIII - FISCAL YEAR

The fiscal year shall begin on the first day of January and end on the last day of December.

ARTICLE XIV - SOURCE OF FUNDS

- 1. The Financial By-laws of the Association are specifying the sources of funds in detail. The Operating Budget to be developed by the Executive Board shall detail the expectation on the incomes and expenditures in line with the provisions of the Swiss Fiscal Regulations.

ARTICLE XV – AUDITING COMMITTEE

The function of the Auditing Committee shall be to assist the World Council in the financial control of the Association. In the execution of this function the duties of the members of the Auditing Committee shall be:

- 1. To receive copies of the cash books and bank statements from the Treasurer twice a year.
- 2. To prepare an account balance within three weeks after receipt of the copies of the cash book and bank statements and prepare an account balance sheet.
- 3. To compare the account balance sheets with the budget that was approved at the last General Assembly and obtain justification in case expenditure exceeds the allowable over-expenditure.
- 4. To submit the account balance sheets and related substantiating documents to the full members and the President of the Association.

ARTICLE XVI - MEMBER'S AND OFFICERS' LIABILITY

A. Member's liability.

- 1. The Association is liable for debts to third parties solely with its own assets
- 2. Full members shall not hold any personal liability. Liability for each member is limited to outstanding membership fees (if any), tournament fees (if any) or other outstanding costs that may be decided by the World Council.
- 3. Liability for each associate member and each corporate member is limited to outstanding membership fees.

B. Officer's liability

- 1. Officer's liability shall be limited to losses caused to the assets and property of the association by crime negligence or malicious acts and financial losses caused to the association by slander or gossip.
- 2. Recovery shall be limited to proven loss of assets.

ARTICLE XVII - OFFICIAL LANGUAGE

- A. The official language of the Association shall be English.
- B. All instructional items at World Tournaments shall be in the official language.



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- C. The instructions may be duplicated in alternate languages provided the information is a true translation.
- D. The Constitution that is registered in Lugano, Switzerland, is a true translation of the English version.
- E. Copies of the IFAA Book of Rules will be considered “for information only” if they are translated into a language other than English.
- F. The Association will be guided by the “Oxford English Dictionary”.

ARTICLE XVIII - DISSOLUTION

- A. Dissolution shall be dealt with as per Clause 18 of the Statutes

ARTICLE XIX - AMENDMENTS TO BY-LAWS

By-laws shall be amended if the simple majority of full members, either present at the General Assembly or entitled to participate in the electronic voting process as specified in the administrative by-laws agree to the proposed amendment. Proposals for amendments may be provided by full members of the Association. For each set of by-laws, a standing workgroup with one (1) representative from each region shall review proposals jointly with the Executives, assist the proposing members to fine-tune the proposal and generate a recommendation for Voting to the Members of the World Council.

ARTICLE XX – LIST OF BY-LAWS

- A. General By-Laws
- B. Administrative By-Laws
- C. Financial By-Laws
- D. Sport By-Laws
- E. By-laws for IFAA – Development Programs